

October 9, 2018
7:00 p.m.

The Town of Pink Hill held its monthly board meeting on Tuesday, October 9, 2018 at 7:00 p.m. in the town hall board room. Present for the meeting were Mayor Sykes, Commissioners Mike Hill, James Quinn and Penny Murphy, Town Attorney George Jenkins, Public Works Director Timmy Kennedy, Fire Chief Tony Heath, Police Chief Joey Thigpen, and Town Clerk Kimberly Mitchell.

Visitor present for the meeting was Turner White.

Mayor Sykes said I would like to call this meeting to order and welcome everybody that is here tonight. Mayor Sykes asked Commissioner Hill to lead everyone in the pledge of allegiance to the flag. Everyone stood and said the pledge of allegiance. Mayor Sykes said I need a motion to approve the agenda and amendments if needed and consent agenda with regular board meeting minutes from September 11, 2018. Commissioner Hill said I make a motion to approve the agenda, the consent agenda and any amendments. Mayor Sykes said do I have a second? Commissioner Murphy seconded the motion. Mayor Sykes said is there any discussion, if not, all in favor say "Aye" and the motion carried unanimously.

The first item on the agenda was Special Thank You for work during Hurricane Florence. Mayor Sykes said I do want to thank all of the town's employees and anyone who came to help the employees with any cleanup. I mean that is Kim's department, Timmy's department, the police department, the fire department, rescue, and everybody thank you, thank you, thank you. Commissioner Hill said thank you we appreciate it and Commissioner Quinn and Commissioner Murphy said thank you. Mayor Sykes said you did a great job and don't know what we would have done without you. We appreciate it so much. She said don't think we don't. We may not say it, I mean we probably don't say it enough, but we do thank you all the time and we appreciate you.

The next item on the agenda was Discussion Foreclosure on Properties. Mayor Sykes asked George was there any new news. George said Kim gave me the bills that we will use to make our claim of lien. Mayor Sykes said okay what about the foreclosure part, does that go on that? George said it goes with that. Mayor Sykes said okay it goes with that so that will be discussed next month. George said I will go ahead and prepare the claim of lien and get for you all to approve and sign. Mayor Sykes said okay. George said and it will be such that you can, in fact how about putting it on the agenda motion to approve claim of lien. He said put it on next month's agenda and then I will have it so once you... Mayor Sykes asked can we not approve the claim now and have it. George said I don't have the document for you to look at and approve but then you can sign at the same time it is approved. Kim said motion to approve claim of lien on 101. Mayor Sykes said so that will start the foreclosure procedure, I mean that will... George said that will get us where we can give it to the tax collector to start his process. Mayor Sykes said okay so we can't go ahead and start it. George said we can start it also. Mayor Sykes said okay, I mean we want to get this property. We have been talking about this for two or three years now.

The next item on the agenda was System Development Fee Analysis/House Bill 436. Commissioner Hill said the counsel for the system development fee analysis, I think the cheapest

price we got of doing it is about \$10,000. The guy gave me his development plan which is 8 pages but we have got to add a little more to it because we have got sewer. He said but I think that me and Connie and Kim, we can do it. Commissioner Hill said the guy called his engineer down in New Bern and he charged him \$600 to look at his plan and put his stamp on it. So I think maybe we can get it for less than \$1,500 instead of \$10,000. Mayor Sykes said well I thought \$10,000 was a whole lot of course I didn't know what he was going to do but I did really think that was a whole lot. She said if that can be done. Commissioner Hill said probably Connie is going to charge us a little bit more and then we have got to get the engineer to stamp it. So we will look at it and try to get it. I have got a meeting with Connie next Thursday at 1 o'clock. Mayor Sykes said okay. Commissioner Hill said to start work on it. Mayor Sykes said is that agreeable, I mean that's just for information? Kim said do we need a motion on that or anything or not, I mean? Commissioner Hill said information on it. We have to have a motion on it when we finish it. Everyone on the board and Kim agreed and said yes. Kim said so your meeting is on the 18th? Commissioner Hill replied yes at 1 o'clock and you will probably need to be there too.

The next item on the agenda was FEMA Information. Mayor Sykes said we had a meeting this morning in Kinston and Timmy, Kim and I went. Mayor Sykes asked Kim is this written on theirs what we need to do. Kim replied no, but it is in their packets what the information is. Mayor Sykes said okay the statement applicant disaster assistance agreement is number 1 and the resolution designation of applicant's agent and the decision to hire Wooten Company to help with bidding contracts and procuring procedures. FEMA has changed a lot since 10 years ago I tell you. Kim said the resolution is on this page right here at the bottom and the reason y'all did not have this in advance is because we just received it today at the meeting. Commissioner Hill said do we need to make a motion to...George said adopt the resolution. Mayor Sykes replied yes. Kim said well you have got to adopt that resolution and you have also got to...Do they need to make a motion to accept this agreement. George replied yes, but I think the resolution needs to be first. Kim said because the resolution is the designation of applicant's agent which is naming me and Timmy the two agents to handle all the paperwork for the FEMA stuff. Commissioner Hill said I make a motion to accept the resolution of designation of applicant's agent for Kim and Timmy to be our representatives. Mayor Sykes said do I have a second? Commissioner Quinn seconded the motion. Mayor Sykes said okay is there any discussion, if not, all in favor say "Aye" and the motion carried unanimously. Kim said and then I think you are going to need to do a motion to accept...George said a motion to instruct the agents to execute the systems agreement. Commissioner Hill said I make a motion to direct the agents to proceed with the agreement. Mayor Sykes said do I have a second? Commissioner Murphy seconded the motion. Mayor Sykes said is there any discussion, if not, all in favor say "Aye" and the motion carried unanimously.

Mayor Sykes said what is the other one? Kim said okay that was it but then you have got the discussion of hiring the Wooten Company to help Timmy and us with the paperwork. Mayor Sykes said this is so involved that I think we need to do that. Kim said we have got to have contracts written. Mayor Sykes said there is the bidding to be done. Kim said it is way over, I mean it is totally different than it has been a being. Commissioner Hill said yes that is what everybody has been saying. Mayor Sykes said yes and if we can have a motion and I do agree with the Wooten Company but I think you said Gary had called and in fact he is the one that let Kim know about the meeting today. Kim said he did. Commissioner Hill said I make a motion

to hire the Wooten Company to help with application and contract agreements. Mayor Sykes said okay do I have a second? Commissioner Quinn seconded the motion. Mayor Sykes said is there any discussion, if not, all in favor say "Aye" and the motion carried unanimously.

Mayor Sykes said before we go there to the fire department report is that everything we need to do with the FEMA. Kim said for now. Mayor Sykes said for now it is okay. Kim said I think, Timmy am I missing anything. Timmy said well I didn't know if you wanted to kind of explain any of it because I think they just agreed to something that they don't even know what they agreed to. Kim said you want to try to help explain it. Timmy said I don't know if I have got the words to do that. Mayor Sykes said everything that was discussed today you have a copy of right Kim? Kim said they have got this yes. Mayor Sykes and the board said okay. Mayor Sykes said read it, I mean this has got to be done. She said read it and if you have any questions, call Kim or Timmy. The main thing is getting the bids correct because you have got a certain way you have got to do it because it is federal. Timmy said you are using federal monies yes. Kim said everything that we do now we have got to have a procurement policy which is something we are going to have to get worked out because we don't really have one. She said and that is where the Wooten Company is going to come in and help too on that so it is a little overwhelming to me. Mayor Sykes said it is. Kim said everything that we have got to do. I don't really know how to explain it other than we have got to follow federal, state, and local government rules to do this. She said and if we don't have everything in place correctly, all of our T's crossed and our I's dotted we will not get the funding and that's why I think we need the Wooten Company or some type of engineering group to come in and help with this. Kim said and the fire department Tony from now on with any grants, these processes will have to be followed just to let you know. She said and anything that the police or the public works any time y'all apply for any grants, this stuff will apply whether it is federal, state, or local. Fire Chief Heath said they do know we are on strict timeline on our entries. Kim said they don't care. Fire Chief Heath said we need not to apply then. Mayor Sykes said what is the... Kim said their grants and stuff. Timmy said when we get the policy in place, then you have got to run bids out for at least seven days. Kim said you can't just go off of somebody that you know and just pick. We have got to start bidding everything. Fire Chief Heath said there is not that many vendors for us to select to get grants on. Kim said when we get to that bridge we will cross it I guess. Mayor Sykes said I missed that point even if it is not FEMA money or something. Kim said that it wasn't in that today. Mayor Sykes said okay. Kim said that was not in this meeting. That was in the webinar. Mayor Sykes said okay well I had not heard that. Commissioner Quinn is this kind of like in stages that you are going to have to be doing this. Kim replied yes but we will get it though.

Mayor Sykes said and Kim was one of the first or were you the only one there that had done something. Kim said everything used to be done on paper and now they have a grant portal and you have got to enter everything into that portal and me and Timmy had got ours set up and we had already applied for our, what's it called "RPA". Timmy replied the assistance. Kim said yes. Timmy said the assistance application. Kim said we were the only ones there that had done it so I was like yay. Mayor Sykes said the question wasn't asked but if something goes in and if it is not right, I mean can you call ahead and say is there anything wrong? Kim said we haven't had our call yet from the FEMA people so they are going to make an hour phone call to us to go over things and then they will end up sending someone down here approved. Mayor Sykes said well maybe since this is new as far as what we have to do I would think that they would have

some forgiveness as far as well you have to do it this way this time. I mean I would think and I would ask that question because I don't think they should...Timmy said I hope you are right. Mayor Sykes said I mean I would think they would but I would certainly ask it because I don't think they should expect you to do something and never have done it before like this. Kim said I know. Mayor Sykes said somebody has got to tell us what to do. Kim said it is like the blind leading blind ain't it Timmy and she laughed. Commissioner Quinn said well hopefully having the Wooten Company in here will kind of help. Mayor Sykes said yes. Commissioner Hill said I do know that they said if you do it wrong the first time then refile it. Kim said really. Mayor Sykes said well that is what I am saying, I am thinking I would ask anyway. Commissioner Hill said I have heard that and I mean where I heard it from they said if you do it wrong the first time refile it and if they disapprove it, just keep refile until they'll approve it. Kim said well the first thing we had to do was we had to go through and we had to file everything on the insurance. That is the first thing you have to do. Commissioner Hill said I know. Mayor Sykes said and also if any streets or something needs fixing, then go ahead and fix them because they have got to be fixed but you have got to do bidding. Kim said we were told to go ahead and pay for everything and then...Mayor Sykes said and then file it. Commissioner Quinn said and hope you get your money back? Timmy said right, that's what is kind of scary to me. Timmy said we have got a couple of jobs that are going to be pretty expensive. Those cross tiles are going to be pretty expensive but they are going to have to be done. Kim said we are hoping the insurance is going...the adjustor is supposed to come and we are hoping he is going to...Commissioner Hill asked how many of them have you got. Timmy replied two. Commissioner Hill said two on Central. Timmy said on Central and Lynwood. Kim said and the Lynwood looked like it had got worse. Mayor Sykes stated it did. Timmy said we are going to put some rock in the holes so it want look so bad. Mayor Sykes said well keep up with what you do and how much time. Commissioner Quinn said well we made out pretty good though didn't we? Timmy said other than those cross tiles. I have got several and I don't know how when it gets my turn I don't know how in depth you want me to go. Kim said that is all I have got on the FEMA stuff, we will do the best we can. Mayor Sykes said okay I just wanted to make everybody aware of kind of what we did today. Commissioner Quinn said you will do a good job. Mayor Sykes said and that we need to go ahead with whatever is torn up and go ahead and fix it. Of course with the insurance we have got to file it first. George said they probably want you to have that 8 percent or more pad in your assets or your end of the year budget so you have something to pull from when you have got to make those repairs before you get the money back from the insurance company or from FEMA. Mayor Sykes said well we are going to have to...Kim said we will probably be having budget amendments coming up shortly. Commissioner Hill said we understand that. Mayor Sykes said thank y'all.

The Fire Department Report was next on the agenda. Fire Chief Heath said since our last meeting and the recent storm with Hurricane Florence we had to reschedule our annual car show or first annual car show. Mayor Sykes said is it meant to be or is it meant for us to have it. Everyone laughed. Fire Chief Heath said third time is the charm. If we don't have it this time, we are going to strike her. Mayor Sykes laughed and said okay. He said we would like to reschedule it for November 10, 2018 and have the same roads designated previously to be closed approved in last month's meeting. Mayor Sykes said okay. She said do we have to I mean have a motion to...Commissioner Hill said I don't think so because we already told him they could close the streets. Fire Chief Heath said yes we are just changing the date on it. Commissioner Hill said yes they are just changing the date. Mayor Sykes replied okay. Fire Chief Heath said

so if that is good we will shut those streets down. Mayor Sykes said so you are going to have barbeque. Fire Chief Heath said no that day of the car show we will be selling some hamburgers and hot dogs because that is also our annual gun raffle day also. So we will be selling tickets and that evening we will be having fish stew and chicken pastry. Mayor Sykes said okay.

Fire Chief Heath said since last month's meeting we have had 8 service assignments, 33 EMS calls, 7 traffic accidents, 8 fire alarms, and 2 structure fires for a total of 58 calls from the previous month. Mayor Sykes said wow! Mayor Sykes said thank you. Fire Chief Heath stated we were really busy. Mayor Sykes asked the board if anybody had any questions. Commissioner Hill said we appreciate what you do. Mayor Sykes said we do.

The Police Department Report was next on the agenda. Mayor Sykes said Joey you are up. Do you want to kind of just do your thing? Chief Thigpen said that is up to y'all. If you want me to read them off or y'all go over them. Mayor Sykes said I can read it but. Chief Thigpen said if have any questions. Mayor Sykes asked the board if they had any questions. The board replied no. Mayor Sykes stated it looks like you were pretty busy too. Chief Thigpen replied yes. Mayor Sykes asked the board again did they have any questions.

Chief Thigpen said we did get my old car back from the Dodge place right before the storm. So it was like \$1,100 or \$1,200. They put a new ABS module on it. It was locking up and wouldn't go into gear so Mike has been driving it. I think a couple of lights have come on but nothing has happened. He said they went off and haven't been back on so it has got a warranty like a year. I think it is a 10,000 miles and a year warranty on what they did. Mayor Sykes and the board said okay. Chief Thigpen said if we have any trouble with it, we will take it back. He said other than that everything else is good. Mayor Sykes and the board said okay. Commissioner Hill said thank you for the job. Commissioner Quinn said thank you. Commissioner Murphy and Mayor Sykes said thank you.

The next item on the agenda was Water/Sewer Report. Timmy said during the storm we lost some more shingles off of the lab which is the office at the new sewer plant and those shingles have been on there for 24 years. I haven't seen any leaks and no signs of any leaks but I didn't know if you wanted me to...I have turned it in on the insurance but the way I understand it we have got a \$2,500 deductible. I went ahead and got bids to replace the shingles or go back with tin whichever y'all would prefer and there is not that much difference in the price. Mayor Sykes said what is the price I mean shingles versus the tin because I am going to have to have mine done and I want to know? Timmy said where I was going at it with the rest of it I didn't know if you wanted me to try to do that on FEMA. Mayor Sykes said I would try. Timmy said because the shingles were 24 years old I didn't know if it would be...Commissioner Hill said I would try it. Mayor Sykes said I would try it I mean absolutely. Timmy said well that means I am going to have to wait either way. Commissioner Hill said okay. Timmy said and then if we do the procurement, then we will have to send it out for official bids and all that. So these bids I got will not be any good. Both of these guys have insurance. Timmy said shingles from one guy was \$2,600 and the tin was \$3,600 and the other bid was just for tin. They don't do shingles and it was \$3,000 and some change for the tin. Timmy said \$3,075. Commissioner Hill said what. Timmy replied \$3,075. Mayor Sykes said that is not as much as I thought it would be. Timmy said that was just for tin though. He said that gives us a ballpark of what it will cost.

Commissioner Quinn said you said you had to get other bids if you went the other route with that. Timmy said if we wait to go with FEMA to see if they are going to do it, then we won't be

able to use these guys unless they go through them and put in an official bid because everything has got to be bid out that way if I am correct about that. Kim said that is kind of how I took it. Mayor Sykes said so the \$10,000...Timmy said and that is what I am unsure about. I heard that just like you did today. I am unsure how that...Kim said hold on. Mayor Sykes said I must have misunderstood. Kim said what was the question? Mayor Sykes said okay if it is \$10,000 or less, you don't have to do all this. Kim read "Do all contracts have to be bid competitively?" – yes, unless one of the following instances applied. So there is nothing in there about the amount. Mayor Sykes said well there was today on that thing. Kim said and this is from FEMA. Commissioner Quinn said so any dollar amount you have. Kim said well we can check on that. Mayor Sykes said we can check on that I mean you probably understood it right but I understood it to be if it's...but it still would be...Timmy said I heard that part too. Kim said you're saying you don't have to. Mayor Sykes said no I am saying even if we have to do that...I don't know call them and ask them. Kim said what are you saying about the \$10,000? Commissioner Hill said if it is under \$10,000 you can get your own bids. Mayor Sykes said that is the way I understood it. Kim said it might be but that is not the way I took it but I don't know. Mayor Sykes said just verify it one way or another and then we will know but I'm thinking...Commissioner Quinn said it would be nice if it was like that. Kim said I don't know I mean I will have to...Mayor Sykes said just check it and we may be completely wrong but that is what it sounded like. Kim said if it is under \$10,000?

Timmy said the big ones as far as damages is the cross tile or washout on Central Avenue. I think everybody has probably seen it and the cross tile at Lynwood Avenue. We had a couple of hick-ups with our generators. One of them failed during the storm, one water pump failure, but we had a plant that we had to shut down because it was flooded so we had a generator we could pull. He said and that one ran until the power came back on. A couple of hours before the power came back on, we had an alternator failure. The battery went dead because the alternator was not keeping it charged and it shut down. By the time we caught it and got it fixed as far as getting a new battery put in, the power came back on. I got a generator to work for it and it hasn't been installed.

Timmy said something that I turned in on insurance but I don't know how good it is going to work out is the Carol Drive creek got filled in with sand. It is not going to drain like it is supposed to. There is probably three or four truck loads that has washed there in the ditch way. I don't know how far that anybody would be as far as FEMA would go. They may just do to the right of way and that would be as far as they would go. That would be a question I am going to have to ask. Commissioner Hill said well find out and if not I will figure it out I reckon. Timmy said we lost some sprinkler heads because we lost right many treetops and whole trees in our spray irrigation field. Whenever the power came back on to the sewer plant it burnt the...I don't know exactly what caused it other than a surge of power. The aerator pump it burnt it up and I had to call Pearson Pumps. We did have a 10 horsepower spare pump and it's working right now so we do have an aerator out there but it is not the right horsepower. One of the sewer lines that we repaired just a few months ago at the intersection of Hunter and Old Beulaville just outside where our repair guy patched, there is another sinkhole that came and that is because everything flooded back that way. I mean there was water over everything back there in this area and I feel like it rushed a bunch of water through there and caused it to fail. He said and that is the only sewer line that I have seen that caused a problem like that so far. We have rode all the manholes that are in the outfall lines to make sure that they are not under water and that

everything drained off of it like it was supposed to. That has been done. Timmy said I can't think of nothing else.

Mayor Sykes said what about the pump house. What happened there? Mayor Sykes said y'all had to fix the pump? Commissioner Hill said they had a leak right outside the pump house. Mayor Sykes said huh. Commissioner Hill replied leak. Mayor Sykes said okay. Timmy said there was leak in the piping. Mayor Sykes said but y'all got that fixed. Timmy said we got it patched. I haven't got it actually repaired but I have got all the parts. I can't blame that on the storm. I think it was just a piece of old pipe. Where it goes through the cement there was a crack in it and we dug it out. I mean that is going to have to be a repair we are going to have to do. Commissioner Hill said it has been there ever since that well has been drilled. Mayor Sykes said huh. Commissioner Hill replied it has been there ever since that well has been drilled. Timmy said 1953, right? Commissioner Hill said no not that one, and the other one was drilled in the 70's weren't it, the one out here by the road. Mayor Sykes said was it? Commissioner Hill said 70's or 80's. Mayor Sykes said it wasn't the 80's. It might have been the 70's. Commissioner Hill said maybe it was in the 70's. The older one is 54. Mayor Sykes said yeah. Commissioner Hill said this one I think was in the 70's. Mayor Sykes said well it was done when I came here though but it might have been the early 70's when I started here in the 70's. Timmy said whenever we were doing our research, this was the ones that put in the bid for the well rehab and all that and they couldn't find any records on it. So I figured it was before the 70's but I may be wrong. I have never actually been told. Mayor Sykes said does anybody have any questions for Timmy. Timmy said I will say the storm hit us pretty hard and all that and we flooded in places and all that, but we did not lose our water pressure. There is a lot of systems and actually the three systems that surround us they did, but I just say thank you Jesus for that because we didn't have that problem as far as roads completely washing out and washing the water lines and stuff like that. Kim said we were the only system that didn't have a boil advisory correct around here. Timmy said yes but that was because we didn't have any lines to break during the storm. He said y'all keep praying whenever the storms are going on. Commissioner Quinn said I couldn't believe how many leaves could stop up a storm drain. Mayor Sykes said there was a bunch of leaves that fell. Commissioner Quinn said there was a bunch of leaves that fell. I came out on Broadway and I actually got out there one time and raked them out because it was going out there into the highway out there. I went around my neighborhood and the same thing there, done the same thing there to get it opened up. I mean just as soon as you got them opened up, they would just come right back in there. Mayor Sykes said I got as many in the house as I have outside because they just stick to your feet. Commissioner Quinn said they will sure clog up a drain.

Timmy said just know that we are trying to get prepared for the one that is coming on Thursday if it ends up being worse than what they say. We're going to try to be as prepared as we can just as we did the last one. Mayor Sykes said okay does anybody have any questions. Commissioner Quinn thanked Timmy. Mayor Sykes thanked Timmy.

The next item on the agenda was Budget Amendments if needed. Mayor Sykes asked Kim if we had any budget amendments. Kim replied no not this time.

Remarks by Town Attorney was next on the agenda. Mayor Sykes asked George if he had anything to say. George replied no thank you.

The next item on the agenda was Comments by the Board. Mayor Sykes said we have got to do that dag on ethics training so we might as well go ahead and bite the bullet and do it. We have got to have it done by the end of the month. Mayor Sykes said okay how about the 30th is that good? What day is good for y'all? Kim said well you don't have to do it the same day and it would be better if you didn't because you have got to watch it from the computer screen and listen. Mayor Sykes said oh okay. Commissioner Quinn said how long does it take Kim? Kim said about two hours. Mayor Sykes said you have got it ready I mean all I have to do is pop in and say I'm ready to do it today? Kim said to just give her a heads up and she can have it set up. Commissioner Hill said on the 18th when I have got to meet with Connie I am going to do it before I meet with Connie. Kim said I am going to try to get it where y'all can watch it on Carol's computer. Commissioner Hill said or I can bring my laptop. He said can I bring my laptop and sit in here and do it. Kim said so the 18th you are going to come? Commissioner Hill replied yes. Mayor Sykes said y'all make arrangements to give Kim the heads up. Commissioner Murphy said I will have to get back with you because I have two meetings at the library sometime in October and I can't remember when off the top of my head. One is at 10 o'clock and one is at 4 o'clock but I just can't remember what dates. Kim said just get up with me is fine. Commissioner Quinn said what time do y'all close here? Kim replied 5 o'clock. Commissioner Quinn said 5 o'clock, okay I will try to knock off early one day so I can come up here and go ahead and get it knocked out. He said Friday's are pretty tough though. Kim said I understand. Mayor Sykes said okay so just know that we have got to have it done by the end of the month.

The next item on the agenda was Public Comment Period if needed. There were no public comments at this time.

The next item on the agenda was Closed Session if needed. There was no need for a closed session at this time.

With there being no further business the meeting was adjourned.